UNIVERSITY OF
CAMBRIDGE

Personalised Student Timetables
Release Note – Timetable 2015

Academic Division

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1. Release Overview

1.1 The Timetable application and its background

In order to provide a more cost effective publication method of publication, the University's printed Lecture List was suppressed and the Education Committee called for all Departments to provide a Public Online Timetable.

The Public Online Timetable requirement can be satisfied by hosting an electronic document on a public website. The Timetable application allows links to such documents to be presented and discovered in a central location.

The main functionality of the Timetable application goes beyond just the publication of the information. Timetable information can be entered into the Timetable application in a form that allows students to select the elements of the public timetable that are relevant to them individually and then receive an iCal feed that reflects their selection.

35 Departments make their Public Online Timetable discoverable through the web address timetable.cam.ac.uk. Of these, 22 Departments use the functionality to allow personalised student timetables.

New departments might join so their online public timetable is discoverable via a URL entry, or they might join to enter data (through the UI or via the API) so that students can create a personalised timetable.

CARET has been providing this service during the 2014/2015 academic year and have just completed the development and technical testing of a second release of the software which incorporates additional features suggested by the 2014/2015 user community.

To find out more about the project, including details of forthcoming training sessions, please contact Melissa Rielly at melissa.rielly@admin.cam.ac.uk.

1.2 The 2015-2016 Release of Timetable

The purpose of this document is to outline the functionality delivered in the 2015-2016 Release of the Timetable application.

Highlights of this release include:

For Departmental Administrators:

- Improved navigation;
- Batch editing;
- Integration of Lecturer information with the look-up service and identifying CRSids;
- Improved date/time input and display;
- Improvements to borrowed series display to both students and administrators;
- Improvement to the series borrowing process;
- Development of introduction video for new users (and to demonstrate the new release);
- Control over visibility and publishing at Part level;
- CSV/RSS import/export;
- Alpha interview sessions with scripts and test sheets;
- A play environment loaded with the previous year's timetable for each Part; and
- Hands on training and demo workshops for existing and new users.

For Students:

- Improved calendar export workflow;
- Improvements to borrowed series display to both students and administrators;
- Development of product marketing pages for Students and Administrators;
- Improved user selection and display for lecturers;
- Improved Instrumentation and analytics data; and
- Project Light, inspired consistent visual design (University standard inspired).

For Super administrators:

- Simplified access controls for super administrators.

Further information can be found on the Lecture List Web pages at:

https://www.uis.cam.ac.uk/lecture-list-website

A video can also be found on the administrator home page when you logon to the application for the first time. When you have watched the video you can minimise it and it will then appear at the bottom of your list of courses still on your home page.

1.3 Summary of Fixed Issues

This list shows the issues fixed in this release, along with any improvements to existing features.

Key	Summary	Priority	Type	Status
#471	Fix Sunday's day number in batch date edit	High	Beta test fix	Closed
#470	Fixed issue with popover windows on resize	High	Beta test fix	Closed
#468	Borrowing a second time fails	High	Beta test fix	Closed
#465	Review the '8 hours' messaging from the app	High	Beta test fix	Closed
#464	Explain why a user can't be created	High	Beta test fix	Closed
#462	Export calendar feed broken in IE11	High	Beta test fix	Closed
#460	Fix animation issue in the sidebar	Medium	Beta test fix	Closed
#458	Remove 'this week' from print view	Low	Beta test fix	Closed
#453	Time zone issue in calendar navigation	High	Beta test fix	Closed
#452	'My agenda' print view refinements	Low	Beta test fix	Closed
#451	The calendar icon for the current day in 'My agenda' needs a different style	Low	Beta test fix	Closed
#450	Fix batch date edit time zone issues	High	Beta test fix	Closed
#448	Time zone issue in the calendar navigation	High	Beta test fix	Closed
#447	Time zone issue in batch edit date picker	High	Beta test fix	Closed
#443	Give mobile users the option to export the calendar	High	Beta test fix	Closed
#442	Borrowing doesn't work in IE9	High	Beta test fix	Closed

Key	Summary	Priority	Type	Status
#441	Timetable Admin-Internet Explorer doesn't update the changes on screen.	High	Beta test fix	Closed
#440	"Search triposes" field does not align with placeholder.	Medium	Beta test fix	Closed
#439	Course and part dropdowns are inaccessible.	Medium	Beta test fix	Closed
#438	Spacing around "Unfortunately this is not in Timetable yet"	Medium	Beta test fix	Closed
#437	"Search triposes" field does not align with placeholder	Medium	Beta test fix	Closed
#436	Calendar view options should be re-ordered	Medium	Beta test fix	Closed
#435	Raven sign in button is not vertically centred	Medium	Beta test fix	Closed
#434	Footer overlaps with page content when collapsing sidebar	Medium	Beta test fix	Closed
#433	Missing feedback when a part has no modules when borrowing	Low	Beta test fix	Closed
#432	Incorrect hour/minute behaviour in batch date edit header	High	Beta test fix	Closed
#428	Added future term dates in config file	Low	Beta test fix	Closed
#426	Update the footer	Medium	Beta test fix	Closed
#425	Hide footer from print view	Medium	Beta test fix	Closed
#424	Create an unsupported browser page	Medium	Beta test fix	Closed
#418	Term dates seem incorrect	High	Beta test fix	Closed
#417	The UI should display times in "Cambridge time"	High	Beta test fix	Closed
#416	Empty timetable icon not aligned properly in IE	High	Beta test fix	Closed
#414	'Edit' button on editable parts page no longer brings user into editable part	High	Beta test fix	Closed

Key	Summary	Priority	Type	Status
#412	Deleting a module doesn't update the list view	Medium	Beta test fix	Closed
#411	Fix borrowed series regression	Medium	Beta test fix	Closed
#409	Timetable Administration (Add Events)- event disappears when I add event to module, save it and refresh the page	High	Beta test fix	Closed
#406	Add a footer to the app	High	Beta test fix	Closed
#405	Unpublished parts should not be viewable	Medium	Beta test fix	Closed
#394	Buttons don't seem to be vertically-aligned centred in IE11	Low	Beta test fix	Closed
#393	On Firefox the information about a borrowed module is not displayed as it should be when the mouse is hovered over the module	Medium	Beta test fix	Closed
#392	Editing Module Event time- (Day and time) dropdown options doesn't display the time on interface	Medium	Beta test fix	Closed
#389	Quick Look Video on How to use the new timetable in Timetable Administration doesn't display content	High	Beta test fix	Closed
#388	(Sign-In & Sign Out) as a timetable Administrator is highly Inconsistent in Internet explorer Browser	High	Beta test fix	Closed
#377	Week paging seems to be using wrong dates	High	Beta test fix	Closed

1.4 Important Information regarding use of Timetable 2015 Release 1.0.0

The old version of the Timetable application is read only from 12th June 2015. Students still have read access until 30th June 2015 after this date www.timetable.cam.ac.uk will be pointed to a holding page notifying students that the 2015-16 timetables will be posted at the end of September.

On 21st September 2015 www.timetable.cam.ac.uk will be directed to the new system, and students will see any published information. This will include all URLs to Departmental pages and any timetables set to 'publish'. Timetables set to 'draft' will not be visible, but students will see a message indicating that the timetable has not yet been posted and that they should contact their Department if they have any queries.

If your course is not using Timetable this year:

- All URLs for 2014-15 will be rolled forward into the new system, so if you will be using the same URL to post 2015-16 timetables then you don't need to take any action.
- If your URL will be changing please send the 2015-16 URL and Course and Part details to the Service Desk no later than 27 August 2015 so that this can be updated. Your timetable does not need to be available on this date, only the link is necessary.
- Students will be able to follow links from 21 September.

If your course is using Timetable this year:

- In the updated system, courses have control over visibility of their timetables; students will not be able to view timetables in 'draft' mode, visibility must be set using the 'publish' function. All 2014-15 data will be rolled forward into the new system in 'draft' mode.
- From 21 September, students will see any published timetable, and so all courses are encouraged to set their data to 'publish' before this date. Changes may continue to be made after publication.
- If your timetable is not yet ready you may choose to keep it in 'draft' mode and publish later; however, all courses should publish timetables no later than 2 October.

The Service Desk is now provided by UIS and the contact details and methods have changed and can now be found in the Appendix. Please ensure that Students are also aware of this change.

A couple of technical notes:

- When using this release for the first time, please ensure that you clear down the cache of your internet browser. If you have been testing in the Play environment, some changes have been made to the interface and you may need to clear the relevant

items in cache for this to take proper effect. If you are unsure how to do this please contact your local IT support staff.

- The appendices to this document list the supported browser versions for the application. If you are running a supported browser, but this is in compatibility mode then the application may still work but will not always function correctly or predictably. If you are unsure how to check the mode and update it for your type of browser then please contact your local IT support staff.

Appendix A – Known Issues/ Improvement Requests

A1 - Known Reproducible Issues/ Improvements requested

There are no outstanding known issues. The following suggested features are listed for assessment in any future Timetable releases:

Key	Summary	Type	Status
#1	Request to be able to reorder the 'boxes' in the admin display, so that they can be in a particular order.	Change Request	Open
#2	Request for the ability to borrow an entire module from another course, rather than just the series within it? As an example, if I wanted to borrow the whole of Geographical Tripos, Paper 7: Volcanology I have to add each lecture series individually rather than adding the whole paper as a unit. This is ok and you can 'recreate' the paper within your own Tripos (I've done this in History Tripos, Part I, with Geography papers 7 and 12), but if the host course then adds another series within that paper there would be no way to know this and the borrowing Tripos will miss out. The majority of Triposes borrow whole papers rather than just series within them, though that happens too.	Change Request	Open
#3	Request to move the save button in user admin to the top of the course and part list.	Change Request	Open

Appendix B – Browser Support

The following browsers are supported by both the Student and the Admin applications:

Application	Windows			MAC		
	Internet Explorer	Firefox	Chrome	Firefox	Chrome	Safari[1]
Timetable 2015 (Student and Administration)	V9+	V36+	V41+	V36+	V41+	7+

Note: that Front Motion Firefox is not supported although it is part of the standard installed desktop in some areas. If you are using Front Motion please contact your local IT support to arrange for an upgrade to a fully maintained version of the Firefox browser.

If you have any issues with the format or display of the application on these browsers then please contact the Helpdesk on 01223 (7)62999, or via service-desk@ucs.cam.ac.uk for advice.

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[1] Note that testing was performed on 8.0.5

Appendix C – Additional Support

In order to support the release of Timetable 2015-2016, a series of classroom-based workshops are being provided in June and July and these can be booked online at:

http://www.training.cam.ac.uk/ucs/course/uis-ttb-app

If you are unable to attend one of these sessions, or have any queries about using Timetable, please contact Melissa Rielly at melissa.rielly@admin.cam.ac.uk.

Further information including FAQs and a copy of this release note can be found at:

https://www.uis.cam.ac.uk/services/teaching-learning-services/lecture-list-website

There is also a video providing an overview of the offers process.

The usage statement for the application can be found at:

https://www.uis.cam.ac.uk/privacy-policies-for-uis-services/privacy-and-cookie-policy-for-timetable

Full details of the Service Desk can be found at:

http://www.ucs.cam.ac.uk/support/service-desk